# Market Monitoring Information Order – Electricity – MMIOELEC-2025-02

For Retailers, Market Generators, Integrated Resource Providers and Trading companies

December 2025



### © Commonwealth of Australia 2025

This work is copyright. In addition to any use permitted under the *Copyright Act 1968* all material contained within this work is provided under a Creative Commons Attributions 4.0 Australia licence with the exception of:

- the Commonwealth Coat of Arms
- the ACCC and AER logos
- any illustration diagram, photograph or graphic over which the Australian Competition and Consumer Commission does not hold copyright but which may be part of or contained within this publication.

The details of the relevant licence conditions are available on the Creative Commons website as is the full legal code for the CC BY 4.0 AU licence.

Inquiries about this publication should be addressed to:

Australian Energy Regulator

**GPO Box 3131** 

Canberra ACT 2601 Tel: 1300 585 165

Email: ContractMarketMonitoring@aer.gov.au

AER reference: MMIO-ELEC-2025-02

### Amendment record

Version	Date	Pages
1.0	16 December 2025	30

# Contents

1	Introduction	3
2	Specified classes of persons to which this Order applies	3
3	Time and Place for Compliance with this Order	4
4	Dates for submitting information to the AER	5
5	Method for submission to the AER	7
6	Reasons for making this Order	7
7	Assurance requirements	. 10
8	Compliance with this Order	. 10
9	Variation of this Order	. 11
10	Process of applying for an exemption	. 11
11	Process for requesting a submission extension	. 11
12	Resubmission of information provided under this Order	. 12
13	Confidentiality	. 12
14	Definitions	. 13
15	Interpretation	. 18
Appendi	x A – Required information	. 19
	One-off Data Categories	. 19
	Quarterly Data Categories	. 20
	Annual Data Categories	. 23
Appendi	x B – Proforma report (Related Bodies Corporate)	. 26
Appendi	x C – Proforma report	. 27
Appendi	x D – Proforma report (Consolidated response)	. 28
Annendi	x F - Proforma - Exemption from the Order	29

# 1 Introduction

- 1.1 In accordance with section 18EG of the National Electricity Law (*NEL*), the Australian Energy Regulator (*AER*) considers that it is reasonably necessary for the performance of its functions under Division 1A of the *NEL* to make a market monitoring information order (*Order*) requiring each person of a *Class* specified in section 2 of this *Order* to, in the manner and form specified in section 3 of this *Order*:
  - give to the AER the information specified in Appendix A to this Order, and
  - maintain and keep information provided in response to this Order, and relied on to prepare the responses required under this Order, for a period specified in section 3 of this Order.
- 1.2 This *Order* applies from the date it is made until 28 February 2031.
- 1.3 The AER's reasons for requiring the information specified in this Order including for requiring the information to be prepared, maintained and kept are set out in section 6 of this Order.
- 1.4 The terms used in this Order are defined in section 14 of this Order, or, if the term is not defined in this Order, has the meaning given in the NEL or National Electricity Rules (NER). Defined terms are italicised.
- 1.5 This *Order* may be cited as the Market Monitoring Information Order Electricity 2025-02 (MMIO-ELEC-2025-02).

# 2 Specified classes of persons to which this Order applies

- 2.1 This *Order* applies to the following specified *Classes* of *Persons*:
  - **Retailer** meaning a *Person* who is the holder of a retailer authorisation issued under Part 5 of the National Energy Retail Law in respect of the sale of electricity.
  - Market Generator meaning a Person who:
    - is registered by AEMO under Chapter 2 of the NER as a Market Generator, and
    - owns, controls or operates a generating system that is connected to, or supplies electricity to, a transmission system or distribution system.
  - Integrated Resource Provider meaning a Person who:
    - is registered by AEMO as an Integrated Resource Provider under Chapter 2 of the NER; and
    - owns, controls or operates a *Market Bidirectional Unit* that is connected to, or supplies electricity to, a transmission system or distribution system.
  - Trading Company meaning a Person who is an Associated Entity of a Retailer, Market Generator or Integrated Resource Provider who acts, whether expressly or otherwise:
    - a) under authorisation or with the authority of;
    - b) at the direction or behest of; or
    - c) for the benefit of

a *Retailer, Market Generator* or *Integrated Resource Provider* in relation to the trading of *Contracts.* Trading includes purchasing or negotiating and circumstances

where the *Trading Company* enters into a *Contract* in their own name or for another *Person*.

For the avoidance of doubt, a *Trading Company* does not include a *Clearing Participant*.

2.2 Throughout this *Order*, we refer to the individual members of each *Class* as a *Class Member*.

# 3 Time and Place for Compliance with this Order

- 3.1 From the date this *Order* is made until 28 February 2031, each *Class Member* must give to the *AER* all information required from that *Class* under Appendix A to this *Order*:
  - a) in the form specified below and in Appendix A to this *Order*,
  - b) by the relevant response dates set out in section 4 of this *Order*; and
  - c) using the submission method specified in section 5 of this *Order*.
- 3.2 Each *Class Member* must maintain and keep all information provided in response to this *Order* and relied on to prepare the responses required under this *Order* from the date the information is submitted to the *AER* in accordance with the below:
  - a) for information provided in accordance with Table 1 in section 4 of this *Order*, for a period of 12 months; and
  - b) for information provided in accordance with Tables 2 and 3 in section 4 of this *Order*, for a period of six (6) years.

### **Form**

- 3.3 Each *Class Member* must prepare all information required under this *Order* in a manner and form that:
  - a) is in an electronic format;
  - b) if submitted as a standalone file:
    - i. is not password protected; and
    - ii. allows for precedents and dependants to be traced;
  - c) for information provided as a written response:
    - i. is fully searchable;
    - ii. is in text readable format;
    - iii. is capable of text selection and a 'copy and paste' function being applied to it;
    - iv. is in .DOC or .DOCX or .PDF or .XLS or .XLSX format;
    - v. is provided in a separate file for each Data Category, using the naming convention "MMIO-ELEC-2025-02 [Class Member name] [Data category] [Reporting Period]"

If the AER gives written approval, an alternate form may be used.

- d) For information provided using the *Submission Templates*:
  - i. is provided in a .XLS or .XLSX format; and
  - ii. is not password protected.

- 3.4 Appendix A specifies whether a response is required to be provided in a *Submission Template* or may be provided in a *Submission Template*. The *Submission Templates* are available on the *AER* website.
- 3.5 Where the use of a *Submission Template* is required, each *Class Member's* response:
  - a) must be provided in the relevant tab of the specified Submission Template; and
  - b) must meet validation rules, as set out in Appendix A.
- 3.6 Unless otherwise stated, *Class Members* which are *Related Bodies Corporate* are not required to submit duplicate information to the *AER* in response to Data Categories Annual 01, Annual 02 and/or Annual 03 of this *Order* for a relevant *Reporting Period*. If information to be provided in response to Data Categories Annual 01, Annual 02 and/or Annual 03 by a *Class Member* and its *Related Bodies Corporate* (which are also *Class Members*) for a particular *Reporting Period* is the same:
  - a) Only one *Class Member* is required to provide the information; and
  - b) The *Related Bodies Corporate* (which are also *Class Members*) must complete, and submit to the AER, the proforma in Appendix B.

### **Consolidated responses**

# Multiple Class Members in same corporate group

- 3.7 Unless otherwise stated and subject to the requirements in this Order, if multiple separate legal entities in a corporate group are Class Members, one Class Member may submit a consolidated response on behalf of the other Class Members in the corporate group.
- 3.8 The submitting *Class Member* must provide written notice to the *AER*, no later than 1 month prior to the first submission date on which it intends to provide a consolidated response, of:
  - a) its intention to provide a consolidated response; and
  - b) the list of Class Members to be captured under the consolidated response.
- 3.9 The submitting *Class Member* must advise the *AER* in writing no later than 1 month prior to the relevant submission date if it intends to:
  - a) amend the list of *Class Members* within its corporate group to be captured under a consolidated response; or
  - b) no longer provide a consolidated response on behalf of other *Class Member/s* in its corporate group.

### Single Class Member in multiple Classes

3.10 Where a *Class Member* falls within more than one of the specified *Classes* in section 2, the *Class Member* may submit a consolidated response capturing their responses to all applicable Data Categories.

# 4 Dates for submitting information to the AER

4.1 Each *Class Member* is required to give the required information to the *AER*, from the date this *Order* is made until 28 February 2031, in accordance with the reporting submission dates set out in this section.

# **One-off reporting**

- 4.2 Each *Class Member* is required to submit, on a one-off basis, the following information in accordance with Table 1:
  - a) Information required by Data Category One-off 01 in Appendix A relating to the period between 01 January 2021 and 31 December 2025; and
  - b) Information required by Data Categories Quarterly 01 and 02 in Appendix A relating to the period between 01 January 2021 and 31 December 2025.

Table 1: One-off Reporting Periods and submission dates

Data Category	Applicable dates	Submission date
All information required by Data Category One-off 01	01 January 2021 to 31 December 2025	31 March 2026
All information required by Data Category Quarterly 01	01 January 2021 to 31 December 2025	31 March 2026
All information required by Data Category Quarterly 02	01 January 2021 to 31 December 2025	31 March 2026

### Quarterly reporting

4.3 Each *Class Member* is required to submit the information required by Data Categories Quarterly 01 and 02 in Appendix A in accordance with the quarterly *Reporting Period* and submission dates in Table 2.

Table 2: Quarterly Reporting Periods and submission dates by Calendar Year

Reporting Period	Applicable dates	Submission date	
Routine collection (for each	Routine collection (for each respective year from 2026 – 2031)		
Quarter 1 (Q1)	01 January to 31 March	15 May	
Quarter 2 (Q2)	01 April to 30 June	15 August	
Quarter 3 (Q3)	01 July to 30 September	15 November	
Quarter 4 (Q4)	01 October to 31 December	01 February	

- 4.4 The first quarterly *Reporting Period* this *Order* applies to is Q1 2026 (01 January 2026 to 31 March 2026), which must be submitted to the *AER* by no later than 15 May 2026.
- 4.5 The final quarterly *Reporting Period* this *Order* applies to is Q4 2030 (01 October 2030 to 31 December 2030), which must be submitted to the *AER* by no later than 01 February 2031. Information related to quarterly reporting created between 01 January 2031 and 28 February 2031 is not captured by this *Order*.

# **Annual reporting**

- 4.6 Each *Class Member* is required to submit the information required by Data Category Annual 01 in Appendix A in accordance with the annual *Reporting Period* and submission dates in Table 3.
- 4.7 Retailers are required to submit the information required by Data Category Annual 02 in Appendix A in accordance with the annual Reporting Period and submission dates in Table 3.
- 4.8 Retailers, Market Generators, and Integrated Resource Providers are required to submit the information required by Data Category Annual 03 in Appendix A in accordance with the annual Reporting Period and submission dates in Table 3.

Table 3: Annual Reporting Period and submission dates by Calendar Year

Reporting Period	Applicable dates	Submission date
2025	01 January 2025 to 31 December 2025	31 March 2026
2026	01 January 2026 to 31 December 2026	01 February 2027
2027	01 January 2027 to 31 December 2027	01 February 2028
2028	01 January 2028 to 31 December 2028	01 February 2029
2029	01 January 2029 to 31 December 2029	01 February 2030
2030	01 January 2030 to 31 December 2030	01 February 2031

4.9 The final annual *Reporting Period* this *Order* applies to is *Calendar Year* 2030 (01 January 2030 to 31 December 2030), which must be submitted to the *AER* by no later than 01 February 2031. Information relating to annual reporting created between 01 January 2031 and 28 February 2031 is not captured by this *Order*.

# 5 Method for submission to the AER

- 5.1 This *Order* requires *Class Members* to submit the information required by Appendix A via the *AER Portal*, using the following link provided by the *AER*:

  <a href="https://portal.aer.gov.au/">https://portal.aer.gov.au/</a>.
- 5.2 If the *AER* directs in writing that *Class Members* must submit the information required by Appendix A for a particular *Reporting Period* and submission date via *OurShare*, *Class Members*:
  - a) must follow the instructions for submission and use the link to *OurShare* provided by the *AER* via email;
  - b) must contact the *AER* if they are unable to follow the instructions or encounter any technical difficulties; and
  - c) are not required to make a duplicate submission via the AER Portal.
- 5.3 Subject to *AER* written approval and/or direction, the information required by this *Order* may be submitted via another method.

# 6 Reasons for making this Order

- 6.1 In accordance with section 18EG of the *NEL*, the *AER* considers it is reasonably necessary for the performance of its functions under Division 1A of the *NEL* to make this *Order*. The functions relevant to this *Order* include, but are not limited to:
  - Regularly and systematically monitoring and reviewing the performance of monitored markets.
  - Identifying and analysing whether there is effective competition within monitored markets.
  - Identifying and analysing whether there are features of the market that may be detrimental to effective competition within, and efficient functioning of, monitored markets.
  - Identifying and analysing whether there are features of the market that may be impacting detrimentally on the achievement of the *National Electricity Objective*.

- Other monitoring or analysing functions, conferred on the AER by the NER, relating
  to offers and prices, including forecasts and actual prices and bidding, within a
  monitored market.
- Preparing, at least once every 2 years, a report on the results of the performance of the AER wholesale market monitoring functions. This report must include a discussion and analysis of the matters outlined in section 18C(3) of the NEL.
- Providing advice, as the AER thinks fit, on the results of the performance of these functions to the Energy and Climate Change Ministerial Council.
- 6.2 The AER further considers that this enhanced market monitoring and reporting will contribute to the achievement of the National Electricity Objective by increasing transparency in Electricity Contract Markets and promoting and enabling efficient operation and investment.
- 6.3 In order to effectively monitor and review the performance and functioning of monitored markets, the *AER* requires *Contract* information. The *Spot Market* and *Electricity Contract Markets* are distinct and independent, but they are inextricably linked in terms of market outcomes and market participant behaviour. The information collected under this *Order* will provide insight into key indicators of overall market trends, liquidity, concentration, market structure and barriers to entry. Insights derived from this information will include, but are not limited to, trends in the use of the *Exchanges* versus *OTC* markets, including understanding the proportion of volume traded in each and any differences in their users.

# Information to be provided

- 6.4 Information provided in response to Data Categories Quarterly 01 and 02 will provide insight into:
  - cash flow constraints during times of Electricity Contract Market volatility related to daily margining;
  - the proportion of trading by non-energy market participants and how reliant *Electricity Contract Market* liquidity is on arbitrage or speculation;
  - changes in Exchange Contract market liquidity over time;
  - changes to *Class Members*' contracting behaviour over time, including trends in time horizons for contracting and changes following portfolio changes, such as plant closure or acquisition.
- 6.5 The AER is required to take a long-term view of the market pursuant to section 18C of the NEL. The one-off collection of historical information under Data Categories Quarterly 01 and 02 will inform this view and contextualise current and future market outcomes and performance. These Data Categories will assist in identifying trends and patterns necessary to evaluate performance and analyse competition and efficiency in the market. Further, they will improve the AER's capability to detect, and respond to, future market events which may be detrimental to the market.
- 6.6 The AER requires the provision of Exchange-traded and OTC Standard Contract information from 01 January 2021 to appropriately examine market trends and patterns, particularly in light of market volatility (for example, the significant volatility during 2022).
- 6.7 Assessing responses to qualitative questions required by Data Category Annual 01 will provide insights into the types of factors impacting *Class Members*' ability to obtain or

- service *Contracts*, which is crucial for analysis on barriers to entry and participation. Access to markets is a key factor in assessing the effectiveness of competition and could highlight issues that may limit new entry, or the ability of smaller players to grow and compete with larger incumbent players.
- 6.8 The information is also required to provide a more comprehensive understanding of contextual factors surrounding the quantitative data required under this *Order*, including how margining requirements and associated cashflows impact trading behaviour.
- 6.9 These insights will allow the *AER* to better scrutinise the structure, conduct and performance of the market, provide more robust assessments, and to better inform policy makers on where further reform may be needed to create a more efficient market.
- 6.10 Assessing responses to qualitative questions required by Data Category Annual 02 will provide insights into some of the flow-through impacts of the *Electricity Contract Markets* on retail competition. Access to markets is a key factor in assessing the effectiveness of retail competition and could highlight issues that may limit new entry, or the ability of smaller players to grow in size and compete with larger incumbent businesses.
- 6.11 More broadly, this information is required to provide an understanding of the risk environment that *Retailers* operate in, which could impact competition and consumers. This includes how *Retailers* interact with *Electricity Contract Markets* and mitigate risks, and if there are emerging issues that may impact their operation or ability to compete effectively.
- 6.12 Information required under Data Category Annual 03 is required by the *AER* to ensure future information collection instruments are appropriately targeted to the correct *Persons* who hold the information required by the *AER* for our wholesale market monitoring and reporting functions. As corporate structures and other relevant interests can change over time, the *AER* requires this information to be confirmed and, if applicable, updated annually.
- 6.13 Information required under Data Category One-off 01 will allow the *AER* to understand how renewable resources have been contracted and how they fit within the context of *Class Members'* contracting portfolios. As *PPAs* are typically longer-term agreements, the *AER* requires five years of historical information to assess the extent of any changes in how renewable generation is being contracted over time.

### **Consideration of alternate sources**

6.14 The AER has considered whether it is able to obtain the information required under this Order in another way and, where possible, has attempted to minimise the burden placed on Class Members providing the information. The information required under this Order is held only by Class Members and is not publicly available. As such, the AER requires this information to be provided by Class Members.

### **Maintenance Requirements**

6.15 As noted in section 3 of this *Order*, the *AER* requires *Class Members* to maintain and keep all information provided in response to this *Order* and relied on to prepare the responses required under this *Order*:

- a) for submissions made in accordance with Table 1 of section 4, for a period of 12 months from the date of submission to the *AER*; and
- b) for submissions in accordance with Table 2 and Table 3 of section 4, for a period of 6 years from the date of submission to the *AER*.
- 6.16 This is required for the appropriate audit and monitoring of compliance with this *Order* to ensure information used by the *AER* for its monitoring functions is complete and accurate.
- 6.17 A maintenance period of 6 years from the provision of the information for submissions in accordance with Table 2 and Table 3 of section 4 is required due to the long-term view of the market which the *AER* is required to take.

# 7 Assurance requirements

- 7.1 The *Order* requires an *Authorised Officer* of a *Class Member* to attest to the completeness and quality of the information provided to the *AER* in response to this *Order*.
- 7.2 Where a consolidated response is submitted to the *AER* in accordance with section 3.7 of this *Order*, an *Authorised Officer* of the *Class Member* making the submission must attest to the completeness and quality of the information provided to the *AER* in response to this *Order* on behalf of all *Class Members* included in the consolidated response.
- 7.3 This assurance is to be submitted to the *AER* using the submission method required under section 5 of this *Order* alongside any information provided in response to this *Order*:
  - a) Using the proforma in:
    - a. Appendix B if submitting in accordance with section 3.7 of this Order,
    - b. Appendix C; or
    - c. Appendix D if submitting in accordance with section 3.10 of this *Order*.

or

b) By including the following statement in a covering letter to the submission:

"This submission contains information regarding the electricity wholesale contract market activities of *[Class Member]* in accordance with MMIO-ELEC-2025-02 and with section 18EL of the National Electricity Law.

This report and all attachments have been prepared by [Class Member] with all due care and skill and in accordance with MMIO-ELEC-2025-02."

or

- c) Via an alternate method agreed by the AER.
- 7.4 A *Class Member* may contact the *AER* in writing to request an alternate method of assurance.
- 7.5 Requests will be considered on a case-by-case basis. In exceptional circumstances, the *AER* may, by written notice, allow an alternate method of assurance.

# 8 Compliance with this Order

8.1 Each *Class Member* must comply with this *Order*, in accordance with section 18EL of the *NEL*.

- 8.2 The requirement to comply is a Tier 1 civil penalty provision, as per Schedule 1 of the National Electricity (South Australia) Regulations 1996 (SA). Therefore, failure by a Class Member to comply with this Order may result in the AER taking compliance or enforcement action, such as issuing an infringement notice or seeking a civil penalty under the NEL. Knowingly providing a response that is false or misleading may also be an offence under the NEL and a serious offence under the Criminal Code Act 1995 (Cth).
- 8.3 If a *Class Member* has any difficulties in uploading material via the submission method required under section 5, or is unable to do so, the *Class Member* must contact <a href="mailto:ContractMarketMonitoring@aer.gov.au">ContractMarketMonitoring@aer.gov.au</a> to discuss alternative ways of giving the information in compliance with this *Order*. Subject to written *AER* approval, the information may be submitted via another method.
- 8.4 If a *Class Member* has no information to provide for the relevant *Reporting Period*, the *Class Member* must:
  - a) notify the AER by indicating in the AER Portal, via selecting the appropriate option, that it has no information to provide for that Reporting Period; and
  - b) upload a signed proforma using the submission method specified in section 5 and prepared in accordance with section 7 of this *Order*.

# 9 Variation of this Order

9.1 The AER may amend or replace any part of this Order. Where the AER proposes to amend or replace any part of this Order, the AER will consult in accordance with the consultation procedures set out in clause 8.7.2B of the NER.

# 10 Process of applying for an exemption

- 10.1 The *AER* may, by written notice, exempt a *Class Member* from compliance with the *Order* in whole or part, and conditionally or unconditionally, in accordance with section 18EL of the *NEL*.
- 10.2 An application for an exemption from providing the information required under this *Order* must be provided in writing, using the exemption application form in Appendix E to this *Order*. The *AER* will consider exemption applications on a case-by-case basis.
- 10.3 In granting an exemption from compliance with some or all of the reporting requirements in this *Order*, the *AER* may require an applicant to notify the *AER* in writing about changes in circumstances such as:
  - a change in the applicant's name to which the exemption applies; or
  - a change in the applicant's circumstances that gave rise to the exemption application.
- 10.4 From time-to-time, the *AER* may need to revisit its decision as to the nature of the exemption.

# 11 Process for requesting a submission extension

11.1 A *Class Member* may contact the *AER* in writing to request an extension of time to submit information in response to this *Order* before the relevant submission date outlined in section 4.

- 11.2 The request should specify the length of the extension sought and the reason for the extension.
- 11.3 The AER will review the request to determine whether to grant an extension and, if it agrees to the extension, set a revised date for submission.

# 12 Resubmission of information provided under this Order

- 12.1 The AER may require each Class or Class Member to resubmit information under this Order. The AER will notify each Class or Class Member in writing of any requirements to resubmit information, identify the information that is required to be resubmitted, and provide the reason for the resubmission request.
- 12.2 If a *Class Member* wishes to resubmit information provided under this *Order*, the *Class Member* must notify the *AER* in writing and:
  - a) identify the information that is proposed to be resubmitted;
  - b) provide the reason for the resubmission; and
  - c) advise whether or not the resubmitted information results in a material change in its response to the *Order*.
- 12.3 If the *AER* considers that information should be resubmitted to the *AER*, the *Class Member* must resubmit the relevant information as directed by the *AER*.
- 12.4 If a Class Member resubmits information, an Authorised Officer must attest to the completeness and quality of the resubmitted information in accordance with section 7 of this Order.

# 13 Confidentiality

- 13.1 The *AER*'s obligations regarding confidentiality and disclosure of information provided to it by regulated entities are governed by the *NEL*, the Competition and Consumer Act 2010 (Cth) (*CCA*) and other applicable Commonwealth legislation such as the Privacy Act 1988 (Cth).
- 13.2 Information provided to the *AER* in response to an *Order* is taken to have been given to the *AER* in confidence, in accordance with section 18D of the *NEL*.
- 13.3 The AER will take all reasonable measures to protect the information that is given to it in confidence, or obtained by compulsion, from unauthorised use or disclosure pursuant to section 44AAF of the CCA.
- 13.4 The *NEL* and *CCA* set out circumstances where disclosure of confidential information is permitted by the *AER*.

# 14 Definitions

In this *Order*, including the Appendices/Schedules to this *Order*, unless the contrary intention appears, the below terms have the following meanings.

Term	Definition
ABN	Australian Business Number
AEMO	Australian Energy Market Operator
AER	Australian Energy Regulator
AER Portal	The digital service used by the AER to receive information given to the AER by companies responding to this Order
Associated Entity	Has the meaning given to the term in section 50AAA of the Corporations Act 2001 (Cth)
ASX	Australian Securities Exchange and its designated clearing house, ASX Clear (Futures)
Authorised Officer	Refers to a <i>Person</i> who is regarded an 'officer' of a <i>Class Member</i> in accordance with section 9AD of the <i>Corporations Act 2001</i> (Cth)
Average Rate Option	A type of <i>Option</i> , traded either on the <i>ASX</i> or bilaterally, where the final payoff is determined by comparing the <i>Option</i> 's <i>Strike Price</i> to the average price of the underlying asset, the <i>NEM Settlement Price</i>
Base Future	A type of <i>Contract</i> , traded on the <i>ASX</i> , with a base load profile defined as the period from 00:00 hours Monday to 24:00 hours Sunday over the duration of the <i>Contract</i> period
Base Strip Option	A type of <i>Option</i> , traded either on the <i>ASX</i> or bilaterally, that gives the holder the right, but not the obligation, to enter into four consecutive quarterly base load <i>Future</i> or <i>Flat Swap Contracts</i>
Calendar Year	The 12-month period that commences on 01 January and ends on 31 December (inclusive)
Сар	A type of <i>Contract</i> that places a maximum on the price the buyer pays for electricity for a given period and volume
CCA	Competition and Consumer Act 2010 (Cth)
Class	A specified class of <i>Person</i> s defined in section 2 of this <i>Order</i>
Class Member	A <i>Person</i> within one or more <i>Classes</i> specified in section 2 of this <i>Order</i>

Clearing Participant A financial institution that clears trades on behalf of clients

and manages margin requirements for trades executed on

an Exchange

**Contract** An electricity derivative contract or master agreement,

such as those traded on an *Exchange* and in *OTC* markets, that uses the *NEM Settlement Price* as the

underlying exposure

For the purposes of this *Order*, this definition is limited to *ASX*-traded *Contracts*, *OTC Standard Contracts* and

PPAs. It does not include LGCs

**Contract Code** The contract code listed on the *ASX* website. An example

of a permissible *Futures* contract code is "BNZ2025" or "BNZ5" and an example of a permissible *Options* contract

code is "BNZ2025P0015000"

Contract Name The Contract type that embodies OTC Standard Contracts

that have terms that embody the essential characteristics, but are not necessarily exactly the same as contracts traded on the ASX. For the purposes of this *Order*,

permissible names are limited to Flat Swap, Cap, Morning Peak Swap, Evening Peak Swap, Average Rate Option

and Base Strip Option

**Counterparty** An entity that is a party to a *Contract* with the *Class* 

Member

**Delivery End Date**The last date on which the electricity price for that day

affects the financial obligations of the parties under a

Contract

**Delivery Start Date**The first day on which the electricity price for that day

affects the financial obligations of the parties under a

Contract

Electricity Contract Market Financial markets where participants enter into

agreements to buy or sell electricity at predetermined

prices for future delivery periods

Electronic Platform A software system used as a trading platform, where

offers are made and accepted to offer or dispose of,

acquire or exchange Contracts

**Evening Peak** Peak evening hours. For ASX-traded Contracts, the hours

between 16:00 to 21:00 AEST Monday-Sunday. OTC

Standard Contracts may use different hours

**Exchange** Refers to the *ASX* 

Fixed Price An agreed fixed price in \$/MWh in a non-Cap Future or

Swap

Flat Swap A type of *Swap* with a profile defined as the period from

00:00 hours Monday to 24:00 hours Sunday over the

duration of the Contract period

A type of Contract, traded on an Exchange, in which two **Future** 

> parties agree to exchange the difference between an agreed price for electricity and a variable price determined

by reference to the electricity Spot Price

**Legal Entity Identifier** A 20-character alpha-numeric code that enables clear and

unique identification of legal entities participating in

financial transactions

**LGC** Large-scale Generation Certificate

**Margin Multiplier** A number by which an *Exchange* margin requirement is

multiplied by a Clearing Participant to calculate the Class

Member's margin payments

**Market Bidirectional Unit** A bidirectional unit that has been classified as such in

accordance with Chapter 2 of the NER

**Morning Peak** Peak morning hours. For ASX-traded Contracts, the hours

between 06:00 to 09:00 AEST Monday-Sunday. OTC

Standard Contracts may use different hours

MW Megawatt: a measurement of capacity or flow

**MWh** Megawatt hour: a measurement of quantity or volume

**National Electricity Objective** Has the meaning set out in section 7 of the NEL

**NEL** The National Electricity Law as set out in the Schedule to

> the National Electricity (South Australia) Act 1996, as applied by the relevant implementing legislation

NEM The national electricity market, as defined in section 2 of

the NEL

**NEM Settlement Price** The agreed price at which electricity agreements are

settled in the Spot Market. Also known as Spot Price

**NER** The National Electricity Rules, as made under Part 7 of

the NEL and given force of law by section 9 of the NEL

# **Options**

A *Contract* that gives the buyer the right, but not an obligation, to buy or sell an asset

- A call Option gives the buyer the right, but does not impose an obligation on the buyer, to buy a predetermined volume of electricity at a predetermined Fixed Price by a specified expiry date
- A put Option gives the buyer the right, but does not impose an obligation on the buyer, to sell a predetermined volume of electricity at a predetermined Strike Price by a specified expiry date

Order

Refers to this Market Monitoring Information Order, MMIO-ELEC-2025-02

**OTC** 

Over-the-counter: refers to *Contracts* traded without going through an *Exchange*. *OTC Contracts* can be traded with or without the assistance of a broker

**OTC Standard Contracts** 

OTC Contracts that have terms that embody the essential characteristics, but are not necessarily exactly the same, as Base Future, Cap, Morning Peak Future, Evening Peak Future, Average Rate Option and Base Strip Option traded on an Exchange

Terms that may differ from the *Exchange* traded *Contracts* but would still be considered *OTC Standard Contracts*, include the *Cap Strike Price*, the *Contract* period (for example, *Contracts* do not need to be traded for a month, quarter or as a strip), and margining and settlement terms

For the purposes of this *Order*, this definition does not include agreements between a *Class Member* and its *Related Body Corporates* 

**OurShare** 

The secure file transfer system of that name used by the *AER* to receive information and agreements

Person

Has the meaning given to the term in section 10 of Schedule 2 of the NEL

**PPA** Power Purchase Agreement: a long-term financial

agreement between an electricity generator and a

customer at an agreed price over a fixed term for energy generated from a renewable energy asset, including but not limited to solar power and wind power. This does not

include *Retail Pass-through Contracts*, *Contracts* pertaining to networks, interconnectors or network

capacity or agreements between a Class Member and its

Related Body Corporates

**Premium Price** The price (\$/MWh) that the buyer of the Contract pays to

the seller to acquire the option to purchase electricity at

the Strike Price in a Cap or Option

**Region** One of New South Wales, Victoria, Queensland, South

Australia or Tasmania, being the five markets with

Settlement Prices in the NEM

**Related Body Corporate** Has the meaning given in section 50 of the *Corporations* 

Act 2001 (Cth) but only includes such entities that are incorporated in Australia or that carry on business in

Australia

**Reporting Period** Refers to the one-off reporting applicable dates, quarterly

periods, and annual periods for reporting of information

set out in section 4 of this Order

**Retail Pass-through**The process by which changes in wholesale electricity

prices are reflected in retail prices

**Specified Financial Services** The act of negotiating, procuring, or trading financial

electricity Contracts and related instruments

**Spot Market** The five-minute clearing market for the *NEM* operated by

**AEMO** 

**Spot Price** The price for electricity purchased from the wholesale

exchange in a Region determined in accordance with the

NER

**Strike Price** An agreed predetermined price (\$/MWh) in a Cap or

Option

Submission Templates Refers to the standardised Microsoft Excel files specified

in Appendix A

**Swap** A type of *Contract*, traded bilaterally, in which two parties

agree to exchange the difference between a *Fixed Price* for electricity and a variable price determined by reference

to the electricity Spot Price

**Trade Date** The date on which the *Class Member* entered into the

Contract

Trade ID The Class Member's internal identification number for the

Contract

Trade Volume (MW) The capacity of electricity in MW that is the subject of a

Contract

# 15 Interpretation

Including means including but not limited to. Includes has a corresponding meaning. In this *Order*, unless the contrary intention appears:

- a) the singular includes the plural, and the plural includes the singular;
- b) the words "shall" and "must" indicate mandatory requirements;
- c) expressions such as "includes" or "for example", in any form, are not words of limitation:
- d) a reference to any corporation, whether expressly identified or not, includes a reference to any representative of that corporation;
- e) a reference to any legislation, legislative instrument or other instrument is a reference to that legislation or instrument as in force from time to time; and
- f) for the avoidance of doubt, if a term is undefined herein and that has a meaning in the *NEL* or *NER*, is taken to have the meaning in therein.

DATED: 16/12/2025

Lynne Gallagher Board Member Australian Energy Regulator

# Appendix A – Required information

# 1 One-off Data Categories

# Data category – One-off 01 – Historical PPA information

### Notes:

- a) Class Members must prepare the information to be provided in accordance with section 3.3 of this Order.
- b) *Class Member's* responses may be provided in the *Submission Template*, Template 01 Historical PPA Information.
- c) Where *PPA* prices are bundled, *Class Members* are required to provide the energy component of this price. For the avoidance of doubt, the *LGC* component is to be excluded from the average price paid.
- d) Class Members may provide additional information beyond that specified if the Class Member considers it may assist the AER to gain an understanding of the information prepared in response to this Order. Additional information must be provided as a written response.

# Information to be provided

- 1) For each *Calendar Year* between 2021 to 2025 (inclusive), provide the following information for each *PPA* purchased, held or sold by the *Class Member*:
  - a) The name of the generation asset.
  - b) Whether the PPA was purchased or sold by the Class Member.
  - c) The total volume, in *MWh*, the *Class Member* purchased or sold via the *PPA*.
  - d) The average price in \$/MWh purchased or sold via the PPA.
  - e) The ABN or Legal Entity Identifier of the Counterparty.

# 2 Quarterly Data Categories

# Notes:

- a) All answers should be provided with respect to the *Class Member's* activities (i.e. entering trades) during the relevant quarterly *Reporting Period*, unless otherwise stated.
- b) *Class Members* must prepare the information to be provided in accordance with section 3.3 of this *Order*.
- c) Class Member's responses must be provided in the relevant tab of the Submission Template, as specified below.
- d) Class Members's responses must meet the validation rules set out in Table 4 and Table 5. Where information is submitted via the AER Portal, files that contain any format or data validation errors will be rejected by the AER Portal at the point of submission and a detailed error log will be provided to a Class Member, clearly indicating which fields require correction for the submission to be accepted.
- e) Where a NULL response is specified as valid, a response to the data requirement is not mandatory.
- f) Where a NULL response is not specified as valid, a response to the data requirement is mandatory.
- g) Class Members may provide additional information beyond that specified if the Class Member considers it may assist the AER to gain an understanding of the information prepared in response to this Order. Additional information must be provided as a written response.

### Information to be provided

# Data category – Quarterly 01 – Exchange traded

1) Provide the information specified in Table 4 for each *Contract*, with a total volume greater than or equal to 1*MW*, entered into by the *Class Member* on an *Exchange* during the relevant *Reporting Period*.

This information must be provided in the *Submission Template*, Template 02 – Exchange Traded.

Table 4: Quarterly 01 – Exchange traded

Field ID	Field Name	Validation rules
1a	Trade ID	Text
1b	Trade Date	Date (DD-MM-YYYY)
1c	ABN of Class Member	Text or numeric
		11 characters long
1d	Contract Code	Restricted Text
		One of the Contract Codes listed at the time of submission on the website of the relevant Exchange.

Field ID	Field Name	Validation rules
1e	Was this <i>Contract</i> a purchase or a sale by the <i>Class</i> Member?	Restricted Text Only 'Purchase' or 'Sale'
1f	Strike Price (\$/MWh) (for Caps and Options)	NULL (if not Cap or Average Rate Option or Base Strip Option) or  Numeric to 2 decimal places (if Cap or Average Rate Option or Base Strip Option)  Minimum -100, Maximum 99,999.99
1g	Premium Price (\$/MWh) (for Caps and Options)	NULL (if not <i>Cap</i> or <i>Average Rate Option</i> or <i>Base Strip Option</i> ) or  Numeric to 2 decimal places (if <i>Cap</i> or <i>Average Rate Option</i> or <i>Base Strip Option</i> )  Minimum -100, Maximum 99,999.99
1h	Fixed Price (\$/MWh) (for Non-Cap Futures)	NULL (if not Flat Swap or Morning Peak Swap or Evening Peak Swap) or  Numeric to 2 decimal places (if Flat Swap or Morning Peak Swap or Evening Peak Swap)  Minimum -100, Maximum 99,999.99
1i	Trade Volume (MW)	Positive integer Minimum 1, Maximum 1,000

# Data category – Quarterly 02 – OTC Standard Contracts

2) Provide the information specified in Table 5 for each *OTC Standard Contract*, with a total volume greater than or equal to 1*MW*, entered into by the *Class Member* during the relevant *Reporting Period*.

This information must be provided in the *Submission Template*, Template 03 – OTC Standard Contracts.

<u>Table 5: Quarterly 02 – OTC Standard Contracts</u>

Field ID	Field Name	Validation rules
2a	Trade ID	Text
2b	Trade Date	Date (DD-MM-YYYY)
2c	ABN of Class Member	Text or numeric 11 characters long
2d	Contract Name	Restricted Text Only 'Flat Swap', 'Cap', 'Morning Peak Swap', 'Evening Peak Swap', 'Average Rate Option', 'Base Strip Option'

Field ID	Field Name	Validation rules
2e	ABN or Legal Entity Identifier of Counterparty	Text or numeric
		11 or 20 characters.
2f	Was this <i>Contract</i> a purchase	Restricted Text
	or a sale by the <i>Class Member</i> ?	Only 'Purchase' or 'Sale'
2g	Region	Restricted Text
		Only 'SA', 'NSW', 'VIC', 'QLD', 'TAS'
2h	Strike Price (\$/MWh) (for Caps, Average Rate	NULL (if not Cap or Average Rate Option or Base Strip Option) or
	Options and Base Strip Options)	Numeric to 2 decimal places (if Cap or Average Rate Option or Base Strip Option)
		Minimum -100, Maximum 99,999.99
2i	Premium Price (\$/MWh) (for Caps, Average Rate	NULL (if not Cap or Average Rate Option or Base Strip Option) or
	Options and Base Strip Options)	Numeric to 2 decimal places (if Cap or Average Rate Option or Base Strip Option)
		Minimum -100, Maximum 99,999.99
2j	Fixed Price (\$/MWh) (for Flat Swaps, Morning Peak Swaps and Evening Peak Swaps)	NULL (if not <i>Flat Swap</i> or <i>Morning Peak Swap</i> or <i>Evening Peak Swap</i> ) or
		Numeric to 2 decimal places (if Flat Swap or Morning Peak Swap or Evening Peak Swap)
		Minimum -100, Maximum 99,999.99
2k	Trade Volume (MW)	Positive integer,
		Minimum 1, Maximum 1,000
21	Delivery Start Date	Date (DD-MM-YYYY)
2m	Delivery End Date	Date (DD-MM-YYYY)
2n	Time period	NULL or
	(For Morning Peak or Evening	text
	Peak only)	24 hour time (hh:mm-hh:mm)
		day-day (ddd-ddd)
		(e.g. 17:00-19:00, Mon-Fri)
20	Was this <i>Contract</i> a put or a call? (For <i>Options</i> only)	NULL or
		Text
		Only 'Put', 'Call'

# 3 Annual Data Categories

# Data category - Annual 01 - Qualitative questions - Each Class

# Notes:

- a) All responses should be provided with respect to the relevant annual Reporting Period.
- b) *Class Members* must prepare the information to be provided in accordance with section 3.3 of this *Order*.
- c) In accordance with section 3.7 of this Order, a Class Member may submit a consolidated response on behalf of other Class Members in the corporate group. If the information to be provided in response to Data Category Annual 01 by one or more Class Member/s is different to the information to be provided by other Class Members in the corporate group, the submitting Class Member must:
  - a. submit each differing response; and
  - b. state which Class Member/s each response applies to.
- d) Class Member's responses may be provided in the Submission Template, Template 04 Qualitative Questions Each Class
- e) Class Members may provide additional information beyond that specified if the Class Member considers it may assist the AER to gain an understanding of the information prepared in response to this Order. Additional information must be provided as a written response.

# Information to be provided

# **Exchange** trading questions

- 1) If the *Class Member* traded or held any *Contracts* on the *ASX* during the relevant *Reporting Period*:
  - a) List the Class Member's Clearing Participant/s.
  - b) For each *Clearing Participant* identified in item 1)a), state which of the following options best represents the approximate percentage of the *Class Member's ASX* trades that were cleared through the *Clearing Participant*:
    - i. Less than 20%
    - ii. 20-39%
    - iii. 40-59%
    - iv. 60-79%
    - v. 80-100%.
  - c) For each Clearing Participant identified in response to item 1)a), state whether the Clearing Participant applied a Margin Multiplier to the initial margin of the Class Member's positions (Yes / No). If Yes, state the Margin Multiplier applied.
  - d) State which of the following factors (if any) limited the *Class Member's* use of the *ASX*:
    - i. Minimum lot size (1MW) is too large;
    - ii. Lack of liquidity in Contracts;
    - iii. Standard Contracts do not meet the needs of Class Member;
    - iv. Costs and fees to access the ASX are too high;

- v. Unable to access clearing services;
- vi. Margining requirements;
- vii. Other (if so, provide a description of the factor).

### OTC contracting questions

- 2) State which of the following factors (if any) limited the *Class Member's* access to *Counterparties* with whom to negotiate and enter into *OTC Contracts*:
  - a) Lack of products meeting the Class Member's risk needs;
  - b) The Class Member's credit worthiness;
  - c) No appropriate products available at an acceptable price;
  - d) Lack of market relationships or industry connections;
  - e) Lack of market transparency;
  - f) Regulatory or compliance burden;
  - g) Other (if so, provide a description of the factor).
- 3) List all *Electronic Platforms* (excluding *ASX*) used by the *Class Member* to enter into *Contracts*.
- 4) For each *Electronic Platform* identified in item 3, state which of the following options best represents the approximate percentage of *Class Member's OTC Contracts* which were entered into on the platform:
  - a) Less than 20%
  - b) 20-39%
  - c) 40-59%
  - d) 60-79%
  - e) 80-100%.

# Data category – Annual 02 – Qualitative questions – Retailers

### Notes

- a) All answers should be provided with respect to the relevant annual Reporting Period.
- b) In accordance with section 3.7 of this *Order*, a *Class Member* may submit a consolidated response on behalf of other *Class Members* in the corporate group. If the information to be provided in response to Data Category Annual 02 by one or more *Class Member/s* is different to the information to be provided by other *Class Members* in the corporate group, the submitting *Class Member* must:
  - a. submit each differing response; and
  - b. state which Class Member/s each response applies to.
- c) Class Member's responses may be provided in the Submission Template, Template 05 Qualitative Questions Retailers
- d) In this Data Category, a reference to *Class Member* means the members of the *Class* of *Retailers* as defined in section 2 of this *Order*.

### Information to be provided:

- 1) State which of the following factors (if any) limited the *Class Member's* access to *Contracts*:
  - a) Lack of products meeting the Class Member's risk needs;
  - b) The Class Member's credit worthiness;
  - c) Lack of products meeting the Class Member's risk needs;
  - d) No appropriate products available at an acceptable price;
  - e) Lack of market relationships or industry connections;
  - f) Lack of market transparency;
  - g) Regulatory or compliance burden.
- 2) For each limiting factor/s identified in the *Class Member's* response to item 1, state whether the factor impacted the *Class Member's* ability to comply with its internal risk management policies (**Yes/No**).

# Data category – Annual 03 – Corporate structure – Retailers, Market Generators and Integrated Resource Providers

### Notes:

- a) All responses should be provided with respect to the relevant annual *Reporting*Period.
- b) In this Data Category, a reference to *Class Member* means the members of the *Classes* of *Retailers*, *Market Generators* and *Integrated Resource Providers* as defined in section 2 of this *Order*.
- c) Class Members must prepare the information to be provided in accordance with section 3.3 of this Order.

### Information to provide:

- 1) List any Associated Entities of the Class Member who:
  - a) generates and/or sells electricity in the NEM;
  - b) buys and/or sells electricity *Contracts*;
  - c) trades Contracts on the behalf of the Class Member;

**Note:** this includes those *Associated Entities* which purchase or negotiate *Contracts* on behalf of the *Class Member*, and those that enter into *Contracts* in their own name or for another *Person* on behalf of the *Class Member*.

- d) Provides *Specified Financial Services* on behalf of, or in conjunction with, the *Class Member*.
- 2) In respect of each of the *Associated Entities* identified in item 1, the following information in a chart or diagram:
  - a) The relationship between the Class Member and the Associated Entities; and
  - b) Which Associated Entities are trading entities.

# Appendix B – Proforma report (*Related Bodies Corporate*)

To be sub [Date]	mitted on [Company Name]'s letterhead
From:	[Name] [Title] [Company Name]
То:	Australian Energy Regulator GPO Box 520 Melbourne VIC 3001
AER Mark	et Monitoring Information Order (MMIO-ELEC-2025-02) for [Reporting Period]
[Company	ission contains information regarding the wholesale electricity market activities of Name] for [Reporting Period] in accordance with Market Monitoring Information IIO-ELEC-2025-02) and with section 18EL of the National Electricity Law.
03 [delete	mber's Name]'s response to Data Categories Annual 01, Annual 02, and/or Annual as applicable] have been provided by [applicable Class Member], ABN: [applicable nber's ABN]"
and skill, a	and all attachments have been prepared by [Company Name] with all due care and in accordance and compliance with Market Monitoring Information Order EC-2025-02).
Date:	
Signed	
Print name	<del></del>
Authorised	Officer
contravenes if the officer k	imply with this Notice is a breach of the Electricity Law and may attract civil penalties. If a corporation this obligation to comply, each officer of the corporation is to be taken to have contravened this obligation knowingly authorised or permitted the contravention or breach. An officer of a corporation may be gainst whether or not proceedings have been taken against the corporation itself.
	Code Act 1995 (Cth) makes it a serious offence to give false or misleading information to the AER be false or misleading or omitting any matter or thing without which the information is misleading.

# Appendix C – Proforma report

To be sub [Date]	mitted on [Company Name]'s letterhead
From:	[Name] [Title] [Company Name]
Го:	Australian Energy Regulator GPO Box 520 Melbourne VIC 3001
AER Mark	et Monitoring Information Order (MMIO-ELEC-2025-02) for [Reporting Period]
Company	ission contains information regarding the wholesale electricity market activities of Name] for [Reporting Period] in accordance with Market Monitoring Information IIO-ELEC-2025-02) and with section 18EL of the National Electricity Law.
and skill, a	and all attachments have been prepared by [Company Name] with all due care nd in accordance and compliance with Market Monitoring Information Order EC-2025-02).
Date:	
Signed	
Print name	
Authorised	Officer
contravenes t If the officer k	Inply with this Notice is a breach of the Electricity Law and may attract civil penalties. If a corporation this obligation to comply, each officer of the corporation is to be taken to have contravened this obligation mowingly authorised or permitted the contravention or breach. An officer of a corporation may be painst whether or not proceedings have been taken against the corporation itself.
	Code Act 1995 (Cth) makes it a serious offence to give false or misleading information to the AER be false or misleading or omitting any matter or thing without which the information is misleading.

# Appendix D – Proforma report (Consolidated response)

To be submitted on [Company Name]'s letterhead [Date]	
From:	[Name] [Title] [Company Name]
То:	Australian Energy Regulator GPO Box 520 Melbourne VIC 3001
AER Market Monitoring Information Order (MMIO-ELEC-2025-02) for [Reporting Period]	
This submission contains information regarding the wholesale electricity market activities of the below entities for [Reporting Period] in accordance with Market Monitoring Information Order (MMIO-ELEC-2025-02) and with section 18EL of the National Electricity Law.	
• [ ] •	ission is a response submitted by [Company Name] on behalf of: Company Name] Company Name]
• [	extend as necessary to capture all relevant Class Members].
This report and all attachments have been prepared by [Company Name] with all due care and skill, and in accordance and compliance with Market Monitoring Information Order (MMIO-ELEC-2025-02).	
Date:	
Signed	
Print name	
Authorised Officer	
contravenes if the officer I	mply with this Notice is a breach of the Electricity Law and may attract civil penalties. If a corporation this obligation to comply, each officer of the corporation is to be taken to have contravened this obligation knowingly authorised or permitted the contravention or breach. An officer of a corporation may be gainst whether or not proceedings have been taken against the corporation itself.
	Code Act 1995 (Cth) makes it a serious offence to give false or misleading information to the AER be false or misleading or omitting any matter or thing without which the information is misleading.

# Appendix E – Proforma – Exemption from the Order

To be submitted on Class Member's letterhead	
Fro	m: [Name] [Title] [Company Name]
To:	Chief Executive Officer I Australian Energy Regulator ContractMarketMonitoring@aer.gov.au
Application for an exemption under section 18EL of the National Electricity Law ("NEL") from complying with the Market Monitoring Information Order dated [date] made by the AER under with section 18EG of the NEL (MMIO-ELEC-2025-02).	
1.	(a) Name and ABN of applicant:
	[insert full legal name and ABN of applicant] (b) Short description of the business carried on by applicant: [e.g. The applicant is an owner/operator of a generating system]
2.	Identify the part/s of the order seeking exemption from:
3.	Grounds for seeking an exemption:
4.	Name and address of persons authorised by the applicant to provide additional information in relation to this application:
	[name] [job title] [address] [telephone] [email]
Signed on behalf of the applicant by:	
Signature	
Print name	
Position	
	<del></del>
[Date]	