



**Power and Water Corporation
Emergency Management**

Policy

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1 Our Policy

Power and Water Corporation (PWC) is committed to protecting its people, infrastructure and assets by managing its emergency management risks proportionately and effectively. The PWC Board, Managers, employees, service providers and contractors integrate sound emergency management practices into all aspects of PWC business to ensure a safe and secure operating environment, support effective delivery of business objectives and services, and promote public confidence.

2 Our Principles

Emergency management within PWC embraces the following principles:

- Proactive emergency management contributes directly to PWC's goal of Zero Harm.
- PWC values its people and their contribution to building and maintaining a resilience culture.
- All emergency events are recorded, reported, and action is taken to resolve and learn from identified issues.
- Regular emergency management training is essential to maintaining a safe and resilient workplace.
- PWC adopts a continuous improvement approach to emergency management.

3 Our Approach

At PWC, emergency management is a fundamental aspect of day to day business which enables the proactive management of foreseeable risks that could adversely affect people, assets and physical infrastructure and hinder the achievement of business objectives.

In line with the Northern Territory's *Emergency Management Act 2013* and the Territory Emergency Plan 2016, PWC adopts the following approaches to emergency management:

Comprehensive Approach – PWC's comprehensive approach to emergency management recognises four elements that contribute to the reduction or elimination of hazards. These stages are often referred to as 'PPRR' (prevention/mitigation, preparation, response, and recovery).

- **Prevention/mitigation** - regulatory and physical measures taken to ensure that emergencies are prevented, or their effects mitigated.
- **Preparation** - arrangements that ensure that, should an emergency occur, all resources and services which are needed to cope with the effects can be efficiently mobilised and deployed and that staff understand their roles and responsibilities.
- **Response** - actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised.
- **Recovery** - the coordinated process of supporting emergency-affected communities in the reconstruction of infrastructure, restoration of essential services, and returning PWC to a Business As Usual state.

All Hazards Approach – An all hazards approach recognises that dealing with a wide range of hazards incorporates the same set of emergency management principals regardless of the hazard type. Therefore, an all hazards plan can be utilised to prevent, prepare for, respond to and recover from a large number of identified hazards likely to impact the Northern Territory. This replaces the need for multiple hazard specific plans and arrangements. The all hazards approach does allow for hazard specific plans in key areas of responsibility or areas which, by their nature, do not fit within an all hazards approach.

All Agencies Approach – where appropriate, PWC embraces an all agencies approach involving active partnership with all relevant departments and agencies in responding to and recovering from emergencies.

4 Accountability

Role/Group Title	Accountability
PWC Board	Overall accountability for the operation of the Corporation, including objectives and strategies, emergency risk management, legislation and regulatory compliance and governance
Executive Leadership Team (ELT)	Accountable for capital and operational expenditure to achieve and maintain agreed outcomes

Role/Group Title	Accountability
Public Utilities Group (PUG)	Operate as a functional group within the NT Emergency Management Arrangements per the Territory Emergency Plan To ensure the maximum availability of public utilities through the development of Territory-wide emergency management policies and plans
Emergency Management Group (EMG)	Set PWC's strategic objectives and priorities, coordinating the strategic response and recovery to emergency events
Executive Security and Emergency Management Committee (ESEMC)	A sub-committee of the PWC ELT, the ESEMC supports the ELT to improve the Corporation's resilience, enabling it to efficiently and effectively prevent, prepare for, respond to and recover from emergency events Ensure governance of security and emergency management related matters within PWC
Chief Executive	Overall accountability for emergency management direction and priorities to meet the expectations of the Board, Shareholder, workforce, customers and the community. Represents PWC and the PUG on the Territory Emergency Management Council (TEMC)
EMG Leader	Leads the EMG in the strategic coordination of emergency management
Executive General Managers, General Managers and Senior Executive Managers	Own and manage site emergency management plans and work instructions applicable to sites and or assets under their control Ensure approved PWC emergency management requirements are included in the planning and management of staff, facilities and service delivery under their control Accountable for emergency management to meet legal obligations; business unit objectives; service delivery; and for the emergency management education and awareness of their staff and contractors

Role/Group Title	Accountability
Manager Security and Emergency Management	<p>Provide specialist emergency management advice and support</p> <p>Develop, monitor and review PWC emergency management policy, plans and practices</p> <p>Develop and deliver a program of emergency management awareness, education, testing and exercises for PWC employees and stakeholders</p>
Corporate Risk Manager	Manage the PWC Risk Management Framework
Chief Procurement Officer	In consultation with Managers, develop monitor and review emergency management inclusions in PWC contracts
Manager Facilities Services	Ensure approved PWC emergency risk management requirements are included in the planning and management of PWC corporate sites and facilities
Health, Safety and Environment Manager	Work in collaboration with the Executive Manager, Security and Emergency Management, to ensure that PWC safety and emergency management policies and practices are complementary and meet legislative requirements such as those in the Australian Standard AS3745: Planning for Emergencies in Facilities
All Managers, employees, service providers and contractors	<p>Implement emergency management policy and practices.</p> <p>Take responsibility for their own safety, and the safety of others, as well as that of PWC sites and assets.</p>