**Breach reporting template under the Electricity Distribution Ring-fencing Guideline**

**From:** [Name]
[Position title]
[Regulated entity]

**To:** Chief Executive Officer
Australian Energy Regulator
ringfencing@aer.gov.au

**AER Ring-fencing Guideline - breaches of reportable obligations**

This letter reports a material breach of the AER Electricity Distribution Ring-fencing Guideline (the Guideline) by [DNSP name].

The DNSP has breached clauses [insert clause numbers] of the Guideline.

Further details of the breach are attached to this letter in accordance with the AER Ring-fencing Guideline breach reporting template.

**Date:**

Signed Print name

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 [Position] *Note that reports on material breaches must be signed off by an ‘officer’ as defined in clause 1.4 of the Electricity Distribution Ring-fencing Guideline*

The Criminal Code Act 1995 (Cth) makes it a serious offence to give false or misleading information to the AER knowing it to be false or misleading or omitting any matter or thing without which the information is misleading.

**Attachment: AER Electricity Distribution Ring-fencing Guideline breach reporting template**